

PEOPLE'S MEMORIAL™

Association ♦ Funeral Cooperative ♦ Education Fund

People's Memorial™ envisions a future where all of us have information about and access to death care options that reflect our personal values and resources

Document Safekeeping Program

Due to the longstanding demand for a means to hold the funeral planning paperwork of our members, we have established a new electronic document safekeeping program. For a fee of \$25 per member, PEOPLE'S MEMORIAL will scan and hold your funeral documents for access by the funeral home of your choice at time of death. The original documents will be returned to you. PEOPLE'S MEMORIAL contracted funeral homes will be able to request your funeral documents at time of death to expedite your cremation or burial arrangements. Up until death, an electronic copy of your documents will be securely held by PEOPLE'S MEMORIAL. If you choose to purchase life insurance from PEOPLE'S MEMORIAL Funeral Cooperative to fund your final arrangements, the \$25 fee for record-safekeeping will be waived.

This is one more way in which you may assure that your wishes are honored. Otherwise, if your planning documents are not presented to the funeral home, you cannot be assured that your final wishes will be carried out.

For most members, if they complete and submit for scanning the 1) Disposition Authorization and 2) Putting My House in Order forms, this will be sufficient to expedite their cremation or burial arrangements at time of death. However PEOPLE'S MEMORIAL will also scan other funeral related documents such as Designated Agent, Life Insurance or military discharge papers if you wish to access veteran's benefits.

To participate in the record safekeeping program, complete the "Digital Storage of Funeral Planning Paperwork" form. Submit with your original completed funeral documents and payment for \$25—either by check or credit card. Please only submit current forms. If you need new funeral planning forms, you can find them on our website at www.peoplesmemorial.org or if you don't have internet access, call the office and we will send you a set.

Once we have scanned the documents, we will return the originals to you. Keep them with your important papers. If your choice of arrangements should change, you must notify PEOPLE'S MEMORIAL in writing or our contracted funeral homes will rely on the documents we have on hand. To update your documents on file at a later time, you will need to pay an additional record safekeeping fee.

Currently PEOPLE'S MEMORIAL has more than 25 contracted funeral homes, but we continue to add more from time to time. This process assures that regardless of which funeral home you choose, the documents will be available to expedite your arrangements and assure that your wishes are carried out.

Simplicity and Peace of Mind... PEOPLE'S MEMORIAL has been providing it to Washington State families for over 70 years.



PEOPLE'S MEMORIAL™

DIGITAL STORAGE OF FUNERAL PLANNING PAPERWORK

My Information

Legal Name: _____
First Middle Last

Address: _____
Street City State Zip

Membership Number: _____ Date of Birth: _____

Phone Number: _____ Cell: _____ Email: _____

Prepayment Information (if any)

None Pay-on-Death Acct: Bank _____ Beneficiary _____

Forethought Life Ins American Memorial Life Ins Bleitz Other _____

Next-of-Kin or Designated Agent Contact Information

Legal Name: _____
First Middle Last

Address: _____
Street City State Zip

Phone Number: _____ Cell: _____

Email Address: _____ Email Address: _____

Payment

\$25 fee for the scanning and storage of each person's set of documents. Checks payable to PEOPLE'S MEMORIAL Association.

Check Payment Type: Visa MasterCard Discover Fee waived with purchase of Insurance

Credit Card Number: _____ Exp Date: _____ 3 digit #: _____

Name on Card: _____ Billing Address: _____

Authorization

I hereby authorize PEOPLE'S MEMORIAL™ Association (PMA) to digitally scan and retain a copy of my funeral planning documents for access by the funeral home of my choice at the time of my death. I acknowledge that PMA will at all times follow generally accepted procedures to protect the privacy and confidentiality of my information. However, I agree to hold harmless PMA should there be any breach of privacy or confidentiality despite good-faith efforts by PMA to prevent such breach. If I should at any time desire to change my funeral plans, I may either submit a new set of documents and/or request in writing that PMA destroy my documents on file. I agree to hold harmless PMA and its contracted funeral homes and other providers for relying upon the documents on file when PMA has not received written notice of my written changes to my funeral plans. I agree that the terms of this Authorization shall be binding on my family, heirs, personal representatives, designated agents, successors, assigns, and estate.

Signature: _____ Date: _____

Office Use Only

Documents Received: Disp Auth PMHIO Military Disch Des Agnt Fortht Lf Ins Plcy Disp Auth by NOK

Other Life Ins Policy _____ Other _____

Signatures Pmnt Recv'd Docs Scann'd Docs Readable Membr Recrd Updatd Docs Returned